Circular No. (01/2018)

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<th>From</th>
<th>Qatar Council for Healthcare Practitioners (QCHP)</th>
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| To              | • Healthcare Facilities in the State of Qatar (Governmental/Private)  
|                 | • All Focal Points of Healthcare Facilities in the State of Qatar (Governmental/Private Sectors) |
| Subject         | A Change in Open Day Timings for Registration and Accreditation Departments |
| Date            | 14 January 2018 |

“Qatar Council for Healthcare Practitioners presents to you its compliments”

In the Qatar Council’s pursuit to improve its customer and stakeholder’s services and to ensure effective communication with all healthcare practitioners and providers, the Registration Department and Accreditation Department of Qatar Council for Healthcare Practitioners announce a change in the timings of the Open Day’s services as follow:

1. Registration department: Focal points of healthcare facilities are invited every Monday from 8:00AM to 11:00AM at office no. (28, 29) to answer their questions related to registration/licensing and they can follow up with the applications.

2. Accreditation department: Healthcare practitioners and CPD providers are invited every Monday from 11:00AM to 12:00PM at office no (29) to answer questions related to CPD accreditation and the National CME/CPD program.

**Note:** Only official focal points can attend the Open Day and they must present the focal point card upon arrival.

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Thank you for your cooperation,  
Qatar Council for Healthcare Practitioners