Circular No. (18/2018)

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<th>From</th>
<th>Qatar Council For Healthcare Practitioners (QCHP)</th>
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| To   | • All Healthcare Practitioners in the State of Qatar (Governmental & Private sector)  
        • All Healthcare Facilities focal points in the State of Qatar (Governmental & Private sector) |
| Subject | Updates on Primary Source Verification Process - Dataflow Company |
| Date | 5 August, 2018 |

“The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments.”

In alignment with the technological progress and usage of online healthcare services, and within the framework of Qatar Council for Health Practitioners in developing the services provided and facilitating the approved procedures for the purpose of registration/licensing of healthcare practitioners, the QCHP in cooperation with the Dataflow company, hereby declares the introduction of various updates in the application process and the method of communication with Dataflow group.

I - Application Process
2. A new report format will be available for new applications.
3. The Letter of Authorization format has been updated, wherein an additional text has been added as a ‘note’ to the document, informing applicants of the requirement to submit their proof of identity bearing the same signatures as on the letter of authorization submitted by them.

II - Method of Communication
1. Verification status and the report is available at: [www.dataflowstatus.com](http://www.dataflowstatus.com)
2. Employer and applicants can contact the Dataflow support team via [https://support.dataflowgroup.com](https://support.dataflowgroup.com) or send email to support@dataflowgroup.com.
3. An optional SMS service has been introduced to provide applicants with updates on the status of their applications at an additional cost.

Tel.: +974 4409 2033 / +974 4407 0340, Fax: +974 4407 0831, P.O Box: 7744, Doha-Qatar  www.qchp.org.qa
Note:
- Applicants/employers should contact the QCHP Registration team only in case of complaints related to the verification process.

Should you have any questions or inquiries, please contact:

Ms. Jowaher Al Ali jalali@moph.gov.qa
Dr. Souma El-Torky seltorky@moph.gov.qa

Thank you for your cooperation.
Registration Team/Qatar Council for Healthcare Practitioners (QCHP)
I - 1. To submit new applications through applicant/employer login: https://www.dfgsch.com/

I - Step-by-step applicant guide in downloadable PDF format to complete the Dataflow group application, also available in video format: https://corp.dataflowgroup.com/verification-services/start-your-verification/healthcare/qatar-council-for-healthcare-practitioners/
I - 3. Letter of Authorization - updated version: An additional educating text has been added as a ‘note’ to the document, informing applicants of the requirement to submit their proof of identity bearing the same signatures as on the letter of authorization submitted by them.

II - 1. To check verification status and obtain report: [www.dataflowstatus.com](http://www.dataflowstatus.com)

   a) Search by Dataflow Case Number: Enter the Dataflow Case number (Barcode) and enter the passport number.
b) Search by Reference Number: Enter Client Name, QCHP reference number and the passport number.

II - 2. Shortcut to enable facilities and applicants to submit queries to the Dataflow support team without the need to go to their website: https://corp.dataflowgroup.com/QCHPSupport