



## Circular No. (1/2020)

<b>From</b>	Fitness to Practice/ Department of Healthcare Professions (DHP)/MOPH
<b>To</b>	All Healthcare Providers (Healthcare Practitioners) in the state of Qatar.
<b>Subject</b>	The Scrutiny and Verification of Sick Leaves Issuance Process.
<b>Date</b>	March, 2020

### **Fitness to Practice/ Department of Healthcare Professions /MOPH presents its compliments,**

In the pursuit of adopting the best international practices, Fitness to Practice / Department of Healthcare Professions alerts all practitioners not to issue sick leaves for ineligible individuals; with confirming on the medical directors to forewarn all practitioners in their healthcare facilities from granting any sick leaves without the verification of the following terms:

- 1- Personal attendance of the concerned patient to the practitioner's clinic on the same day of his sick leave issuance.
- 2- Clarification of the reported diagnosis which must be within the practitioner's scope & accredited privileges in the state.
- 3- Granting appropriated days-off which must be compatible with the diagnosis of the patient's condition reported in his sick leave.
- 4- Sick leave must be stamped from the issuing practitioner & the healthcare facility.
- 5- In case of issuing sick leaves for minors; they should be accompanied by their parents or their legal gurdians at the time of sick leaves' issuance.

As the leniency in such matter leads to sick leave misuse, which negatively affects the production and achieving business goals in all Qatar work sectors (governmental, semi-governmental and private).

please be notified that sick leaves will be validated and verified, with taking the necessary actions when not fulfilling the above mentioned or if any incongruity found.

Thanks for your cooperation,

Fitness to Practice / Department of Healthcare Professions