

**Circular (2/2014)**

إدارة التسجيل

REGISTRATION DEPARTMENT

<b>From</b>	<b>Dr. Jamal Rashid Al-Khanji</b> A/ Chief Executive Officer Qatar Council for Healthcare Practitioners (QCHP)
<b>To</b>	<ul style="list-style-type: none"><li>All Healthcare Facilities in the State of Qatar (governmental and private sectors)</li><li>All Healthcare Practitioners in the State of Qatar (governmental and private sectors)</li></ul>
<b>Subject</b>	Follow up on evaluation requests of healthcare practitioners with the Evaluation Committee
<b>Date</b>	9 <sup>th</sup> March 2014

“The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments”.

In order to ensure efficiency and impartiality of the evaluation committee’s decisions, all healthcare practitioners and focal points in the governmental and private sectors are required to comply with the following:

- 1- It is prohibited to communicate directly with the evaluation committee in regard to the follow up of healthcare practitioners’ evaluation requests.
- 2- Follow up on healthcare practitioners’ requests with the registration team in QCHP should be done only through the authorized focal points of the healthcare facilities.
- 3- In exceptional cases, healthcare practitioners may meet directly with the registration team; however, an appointment should be made in advance.

Anyone who violates the above, will be held accountable and be subject to disciplinary actions, such as rejection of the respective request with an official warning sent to the concerned facility.

All the above mentioned shall be effective immediately.

**Thank you for your kind cooperation.**