

**Circular No. (1/2015)**

<b>From</b>	Qatar Council for Healthcare Practitioners (QCHP)
<b>To</b>	All focal points and healthcare practitioners working in the State of Qatar
<b>Subject</b>	Replacing paper documents from the Registration/Licensing Electronic System with electronic copies
<b>Date</b>	13/01/2015

"The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments".

In alignment with Qatar Council for Healthcare Practitioners' commitment for decreasing the amount of paper and materials used in printing; as well as its continuous pursuit to facilitate the registration/licensing procedures without affecting the quality of medical services provided or patient safety; QCHP announces that it will replace a large number of paper requests and documents with electronic copies.

These requests will currently include:

- License Cards that can be checked electronically from the practitioner or focal point's account:
  1. Electronic license
  2. Electronic Provisional License for Nurses
- Documents that will be sent automatically by email to all the healthcare practitioners and focal points:
  1. Electronic CID Letters
  2. Electronic Evaluation Certificates
  3. Electronic Passing Exam Certificates
  4. Electronic Sit for Exam Letters
  5. Electronic Training Letters

Accordingly, healthcare practitioners and institution focal points will be able to print these documents (in color) and present them to the concerned authority.

\*All the documents will have a QR Code to ensure authentication of the documents that are electronically issued by QCHP.

\*\*Please note that in the second phase of the enhancement of the Registration/Licensing Electronic System, we will replace additional paper documents with electronic copies.

**This has been put into effect from the 4<sup>th</sup> of January 2015. After this date, the Registration Department will not print any of the previously mentioned documents/cards and the electronic copies (in color) issued from the electronic system will be the accredited ones.**

Thank you for your cooperation.

The Registration Department Team in Qatar Council for Healthcare Practitioners