



Circular No. (12/2021)

From	• Department of Healthcare Professions/ Ministry of Public Health
To	• All Dentists in the State of Qatar • All Healthcare facilities/ focal points in the state of Qatar
Subject	Amendment on Circular No. (2/2007) Regarding Dental Trainee category
Date	24 October 2021

The Department of Healthcare Professions presents to you, its compliments.

In reference to Circular No. (2/2007) and alignment with the “Department of Healthcare Professions” goals and strategic missions to support the healthcare sector without compromising patient safety and quality of health, the department has decided to update the “Dental Trainee” Registration/licensing requirements and to modify the title to be “**General Dentist (Supervised)**” which will allow the Dentist to work within specific guidelines under the supervision of a licensed Dentist.

The following points will be emphasized in the updated policy:

- “Qatari Dentists,” “offspring of Qatari women,” and “offspring of residents” who are Qatar Universities Graduates or graduated abroad can be granted the title **General Dentist (Supervised)** in the following cases:
 1. Didn’t complete the required years of experience to be eligible for registration/licensing as General Dentist as follows:
 - ✓ Dentists from the above-mentioned categories who are planning to join **governmental/semi-governmental sectors** will be exempted from the required experience when applying for the registration/ licensing as General Dentist.
 - ✓ Dentists from the above-mentioned categories who are planning to join the **private sector** are required to complete 2 years of experience as **General Dentist (Supervised)**.
 2. Dentists who have a break of practice for more than two years (as per the break of practice policy).



- “General Dentist (Supervised)” will be permitted to practice in licensed Healthcare facilities that have licensed Dentists.

Notes:

- The current registered/ licensed “Dental Trainee” title will be changed to “General Dentist (Supervised)” on the system.
- This circular shall repeal the previous circular no. (2/2007).

Attachments:

- The updated scope of practice for “General Dentist (Supervised)” title and “Supervision Framework.”

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Thank you for your cooperation

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Update on the Scope of practice for the “General Practitioner (Supervised)” Category

Background:

As per circular (2/2007), Dental Trainee category was given to dentists who are residents in Qatar and hold primary degree in Dental surgery or equivalent from a recognized University and didn't complete the required years of post-graduate experience.

Definition:

“**General Dentist (Supervised)**” is a Dental graduate who completed primary degree in Dentistry (BDS, DDS degree or equivalent*) who is lacking the required 2 years of work experience or have a break of practice and can practice under supervision of a licensed dentist in Qatar.

***NOTE:**

If the dentist is holder of primary degree with 4 years of undergraduate study, the internship will be considered as part of the education.

If the dentist completed 5 years of undergraduate study, the internship will be considered as experience.

- “Qatari Dentists”, “offspring of Qatari women” and “offspring of residents” who are Qatar Universities Graduates or graduated abroad can be granted the title **General Dentist (Supervised)** in the following cases:
 1. Didn't complete the required years of experience to be eligible for registration/licensing as General Dentist as follows:
 - ✓ Dentists from the above-mentioned categories who are planning to join **governmental/ semi-governmental sectors**, will be exempted from the required experience when applying for the registration/ licensing as General Dentist.
 - ✓ Dentists from the above-mentioned categories who are planning to join the **private sector** are required to complete 2 years of experience as **General Dentist (Supervised)**.
 2. Dentists who have break of practice for more than two years (as per the break of practice policy).
- “Spouses of residents” can be granted the title **General Dentist (Supervised)** in the following cases:
 - ✓ Didn't complete the required years of experience to be eligible for registration/licensing as General Dentist. (Refer to Dentist guidelines)
 - ✓ Have break of practice for more than two years (as per the break of practice policy).



Registration/licensing requirements as General Dentist (Supervised):

All Dentists under **General Dentist (Supervised)** category can apply for evaluation and licensing through the electronic system with all the Registration/ licensing requirements as per the DHP approved policies and procedures in addition to the following: -

1. Copy of valid QID (front and back sides) with family sponsorship only.
2. Supervision letter from the place of work signed and stamped by the medical director and the supervisor, showing the supervisor's name, scope of practice and license number. (Please refer to the Supervision framework).
3. Undertaking letter signed by the medical director stating that the supervisor shall hold full responsibility of supervising the supervisee, as well as ensure not to supervise more than one supervisee at one time.
4. Valid ILS and PLS courses will be required in the Licensing stage (or the ILS and PLS registration confirmation receipts + undertaking letter that the ILS and PLS certificates will be submitted upon completion.)

Note: Qualifying examination is not required from **"General Dentist (Supervised)"** category.

Change scope of practice requirements:

Once the Dentist under General Dentist (Supervised)" category completes the required supervised practice period, he/she shall submit a "change scope of practice" application to change from General Dentist (Supervised)" into "*General Dentist" along with all the requirements as per the DHP approved policies and procedures in addition to the following: -

1. General Dentist Qualifying examination. (**Offspring of Qatari Women and offspring of residents who graduated from universities in Qatar or accredited universities abroad** shall be treated as Qataris in terms of exemption from the Qualifying exam requirement).
2. Work experience certificate covering the required years of experience and showing the supervisors details signed and stamped by the medical director,
3. The assessment reports, reflecting the supervisee clinical performance, with start and end dates that is covering the cycles of every 6 months training period, signed and stamped by the medical director and the supervisor. (Please refer to the Supervision framework).
4. Logbook signed and stamped by the dentists, medical director and supervisor that includes the clinical cases performed by the supervised dentist. (Please refer to the Supervision framework & Appendix 1).
5. Recommendation letter from the supervisor.

Scope of Practice/ Core privileges procedures for GD(supervised):



Diagnostic Procedures:

1. Perform complete, detailed, and accurate case history, review patient records to develop comprehensive dental status reports, and order laboratory, radiological and diagnostic studies appropriate for complaint, age, race, sex and physical condition of the patient under supervision.
2. Complete Oral examinations and record pertinent data in acceptable medical forms under supervision.
3. Perform Dental radiograph fabrication/diagnostic image interpretation.
4. Pulp vitality testing.
5. Plaster cast fabrication for diagnosis.
6. Adjunctive medical laboratory evaluation.

Preventive Procedures:

1. Oral hygiene instruction procurement.
2. General dental prophylaxis administration.
3. Topical fluoride treatment.
4. Fissure sealant application.
5. Custom (fluoride) tray/mouth guard fabrication/ insertion.

Restorative Procedures:

1. Direct restoration (amalgam/composite/glass ionomer) fabrication.
2. Post and core fabrication.
3. Vital bleaching.

Endodontic Procedures (permanent teeth):

1. Pulpotomy.
2. Pulp extirpation.
3. Direct and indirect pulp capping.
4. Conventional root canal therapy (single rooted teeth)
5. Non-Surgical retreatment (single rooted teeth).
6. Non-vital bleaching.

Periodontal Procedures:

1. Scaling and root planning.
2. Gingivoplasty/gingivectomy localized single tooth only.
3. Application of local medication delivery system.
4. Maintenance recalls.
5. Single crown lengthening (not involving bone removal).
6. Incision and drainage of periodontal abscesses.
7. Provisional splinting of teeth.

Prosthodontics Procedures:



1. Inlay and onlay preparation/fabrication.
2. Ceramic veneer preparation/fabrication.
3. Partial coverage crown preparation/fabrication.
4. Full crown preparation/fabrication (maximum one Quadrant at a time).
5. Bridge preparation/fabrication (maximum one quadrant at a time).
6. Maryland bridge preparation/fabrication.
7. Partial Denture fabrication 8- Complete Denture fabrication.
8. Denture relining.
9. Repair of removable prosthodontic restorations.
10. Repair of fixed prosthodontic restorations.

Oral Surgery Procedures:

1. Extraction of Erupted teeth.
2. Incision and drainage of intraoral abscesses.
3. Suturing of Intraoral wounds.
4. Closed reduction of TMJ dislocation.
5. Excision of hyperplastic tissues.

Orthodontic Procedures:

1. Emergency treatment of fixed appliances.
2. Repair or replacement of removable appliances.

Pediatrics Procedures:

1. Pulpotomy (primary teeth).
2. Passive space maintainer fabrication/insertion.
3. Stainless Steel crown fabrication/insertion

Other Procedures:

1. Prescription of medication.
2. Administration of Local anesthesia.
3. Desensitization procedure

Abbreviation

- GD: General Dentist.
- DHP: Department of Healthcare Professions.
- ILS: Immediate Life Support.
- PLS: Pediatric Life Support.

Supervision Framework:



Introduction:

DHP has a duty to ensure that patients' safety is always safeguarded, and this is achieved through its implementation of a supervisory framework which is a tool used to monitor "General Dentist (Supervised)". The objective of "General Dentist (Supervised)" supervisory framework is to ensure there is direct and timely supervision while they are at work, so that patient's safety is not compromised.

Guidelines:

1. **Supervisor** is a full-time licensed Dentist and **Supervisee** is a licensed "General Dentist (Supervised)" who will be subjected to practice under direct full-time on-site supervision of a licensed dentist in a licensed healthcare facility.
2. The supervisor should be General Dentist or Specialty Dentist.
3. The level of supervision must be on site 1:1 ratio.
4. Supervision letter signed and stamped by the medical director and the supervisor showing the supervisor's name, scope of practice and license number- shall be submitted in the evaluation, temporary license, licensing, renewal and change place of work applications, including the following statements:
 - a) The supervisor shall hold full responsibility of supervising the supervisee.
 - b) The supervisee must be involved in performing all core procedures under supervision as per logbook notes and all procedures must be documented in the logbook.
5. The supervisee must maintain a logbook, that includes the clinical procedures done under supervision, signed and stamped by him, supervisor and medical director (refer to appendix 1). The logbook shall be submitted in renewal and change scope of practice and change place of work applications.
6. The healthcare facility is obligated to allow the supervisee to perform all core procedures (under supervision) during the practice.
7. There must be a proper system of assessment, monitoring and feedback regarding the performance of supervisee. He/she will be assessed every 6 months and the assessment reports shall be signed and stamped by the medical director and the supervisor. The assessment report will be required in the change scope of practice, licensing, renewal and change place of work applications.
8. Depending on circumstances, "General Dentist (Supervised)" may be subjected to multi-rate assessment report to provide with a holistic view of the supervisee's performance whilst practicing under supervision.
9. In case the supervising dentist has been changed, DHP shall be notified through update profile application and the former supervisor shall write his/her final report.

Related Policy/Guidelines:

Break from practice policy.

Dentist Guidelines

Appendix 1:

Logbook for General Dentist (Supervised)

