

إدارة التسجيل

REGISTRATION DEPARTMENT

**Circular No. (18/2014)**

<b>From</b>	<b>Dr. Jamal Rashid Al-Khanji Acting Chief Executive Officer (CEO) Qatar Council for Healthcare Practitioners (QCHP)</b>
<b>To</b>	<ul style="list-style-type: none"><li>• All healthcare facilities in the State of Qatar (Governmental/ Private sectors)</li><li>• All healthcare practitioners in the State of Qatar (Governmental/Private sectors)</li></ul>
<b>Subject</b>	Adding a new requirement to the medical license renewal process for all healthcare practitioners in the State of Qatar.
<b>Date</b>	20 <sup>th</sup> November 2014

"The Healthcare Practitioners Registration and Licensing Department in Qatar Council for Healthcare practitioners presents to you its compliments"

In alignment with extending medical license validity, and to ensure that healthcare practitioners are continuously working without break. Accordingly, it has been decided that all healthcare facilities are requested to fill & sign the attached employment letter and submit it with renewal request for each healthcare practitioner.

This will be effective from the date of circular.

Thank you for your cooperation.

Regards,

Registration team

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Date:

### Employment Letter

This is to certify that the healthcare practitioner/  
is currently employed by / from date/  
and he is still working without break with the below mentioned details:-

- Profession:
- Scope of practice:
- License number:

We certify that all the above mentioned information is correct and we are fully responsible for these details.

Medical director signature

Facility stamp

**Note: This letter is valid for 3 months from the issue date.**