



**QCHP**  
المجلس القطري للتخصصات الصحية  
Qatar Council for Healthcare Practitioners



## Circular No. (18/2018)

<b>From</b>	Qatar Council For Healthcare Practitioners (QCHP)
<b>To</b>	<ul style="list-style-type: none"><li>All Healthcare Practitioners in the State of Qatar (Governmental &amp; Private sector)</li><li>All Healthcare Facilities focal points in the State of Qatar (Governmental &amp; Private sector)</li></ul>
<b>Subject</b>	Updates on Primary Source Verification Process - Dataflow Company
<b>Date</b>	5 August, 2018

“The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments.”

In alignment with the technological progress and usage of online healthcare services, and within the framework of Qatar Council for Health Practitioners in developing the services provided and facilitating the approved procedures for the purpose of registration/licensing of healthcare practitioners, the QCHP in cooperation with the Dataflow company, hereby declares the introduction of various updates in the application process and the method of communication with Dataflow group.

### **I - Application Process**

1. With effect from 24.07.2018, new applications can be submitted through the applicant/employer login: <https://www.dfgsch.com/> and the step-by-step applicant guide is available in downloadable PDF format and in video format: <https://corp.dataflowgroup.com/verification-services/start-your-verification/healthcare/qatar-council-for-healthcare-practitioners/> (attached).
2. A new report format will be available for new applications.
3. The Letter of Authorization format has been updated, wherein an additional text has been added as a ‘note’ to the document, informing applicants of the requirement to submit their proof of identity bearing the same signatures as on the letter of authorization submitted by them.

### **II - Method of Communication**

1. Verification status and the report is available at: [www.dataflowstatus.com](http://www.dataflowstatus.com)
2. Employer and applicants can contact the Dataflow support team via <https://support.dataflowgroup.com> or send email to [support@dataflowgroup.com](mailto:support@dataflowgroup.com).
3. An optional SMS service has been introduced to provide applicants with updates on the status of their applications at an additional cost.



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**Note:**

- Applicants/employers should contact the QCHP Registration team only in case of complaints related to the verification process.

**Should you have any questions or inquiries, please contact:**

Ms. Jowaher Al Ali [jalali@moph.gov.qa](mailto:jalali@moph.gov.qa)

Dr. Souma El-Torky [seltorky@moph.gov.qa](mailto:seltorky@moph.gov.qa)

**Thank you for your cooperation.**

**Registration Team/Qatar Council for Healthcare Practitioners (QCHP)**



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## ANNEXURE

I - 1. To submit new applications through applicant/employer login: <https://www.dfgsch.com/>

I - Step-by-step applicant guide in downloadable PDF format to complete the Dataflow group application, also available in video format: <https://corp.dataflowgroup.com/verification-services/start-your-verification/healthcare/qatar-council-for-healthcare-practitioners/>



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**I - 3. Letter of Authorization - updated version:** An additional educating text has been added as a 'note' to the document, informing applicants of the requirement to submit their proof of identity bearing the same signatures as on the letter of authorization submitted by them.

رقم جواز السفر / رقم الهوية الحكومية \_\_\_\_\_  
الاسم (الأول، / الثاني / العائلة) \_\_\_\_\_  
التاريخ \_\_\_\_\_  
التوقيع \_\_\_\_\_

**Note:** It is mandatory for you to provide a copy of your passport or national ID. If applicable, the signature on the provided document must match the signature included in the submitted Letter of Authorization.

ملاحظة: من الضروري تقديم نسخة من جواز السفر أو من بطاقة الهوية الوطنية، ويجب أن يتطابق التوقيع في الوثائق المقدمة مع التوقيع الوارد على خطاب التفويض.

**II - 1. To check verification status and obtain report:** [www.dataflowstatus.com](http://www.dataflowstatus.com)

- a) Search by Dataflow Case Number: Enter the Dataflow Case number (Barcode) and enter the passport number.

**CHECK VERIFICATION STATUS AND OBTAIN REPORT**

Search by DataFlow Case Number ?      Search by Reference Number ?

Enter the DataFlow Case Number      and      Enter the passport number

**Check Status**



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b) Search by Reference Number: Enter Client Name, QCHP reference number and the passport number.

### CHECK VERIFICATION STATUS AND OBTAIN REPORT

Search by DataFlow Case Number

Search by Reference Number

Client Name

Enter the client reference number  and Enter the passport number

Check Status

Client Name

- Aequo International
- Community Development Authority
- Department of Health – Abu Dhabi
- Dubai Corporation for Ambulance Services
- Dubai Health Authority
- Dubai Healthcare City Authority
- Ministry of Health UAE Nurses
- Ministry of Health United Arab Emirates
- Ministry of Manpower Singapore
- NASBA International Evaluation Services
- National Health Regulatory Authority
- Oman Medical Specialty Board
- Oman Society of Engineers
- Qatar Council for Healthcare Practitioners
- Saudi Commission for Health Specialities
- Saudi Organization for Certified Public Accountants
- TrueProfile.io

**II - 2. Shortcut to enable facilities and applicants to submit queries to the Dataflow support team without the need to go to their website: <https://corp.dataflowgroup.com/QCHPSupport>**

#### Query Details

- Additional Document Verification
- Additional Information/Document Submission
- Application Status
- Delay in Application Completion
- Others
- Payment / Refund
- Payment Receipt Request
- Problem with Online Payment
- Re-verification Request
- Refund Request
- Report Copy Request
- Report not available on Dataflowstatus.com
- Report Transfer
- Submission Process Clarity Needed
- Technical Error

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\*\*Please fill out the form and someone from The Dataflow Group will be in touch shortly.

#### Primary Information

\*First Name

\*Last Name

\*Email

\*Contact Number (include country code)

#### Subject

\*Subject

#### Query Details

\*Nature Of Query

Detailed Nature of Query

Passport Number / Barcodes

Passport No / Barcodes

\*Details Of Query

Application ID(s)

Please separate by a comma when entering more than one application ID

#### Attach Document

Browse File  No file chosen

In Case of multiple files, please upload ".Zip" format