

Circular No. (7/2015)

From	Qatar Council for Healthcare Practitioners (QCHP)
To	<ul style="list-style-type: none">All healthcare facilities in the State of Qatar (Governmental and Private sectors)All healthcare facilities' focal points in the State of Qatar (Governmental and Private sectors)
Subject	Procedure to share information in case a practitioner quits practising.
Date	19th April 2015

"The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments".

In accordance with QCHP's commitment to regulate healthcare practitioners' work in the State of Qatar and the need for continuous update of our healthcare practitioners' database and to keep track of their actual number on the Electronic Registration/Licensing system; QCHP calls upon all employers/focal points to immediately inform the Registration Department when any practitioner quits practicing in their facilities for any reason. This should be done by submitting an official letter signed from the medical director showing the date and reason. Examples for these cases are:-

- Resignation.
- End of practitioners' services.
- Temporary or permanent leave out of the country.
- Leaves exceeding 3 months except annual leaves; such as maternity leaves, long sick leaves and others.
- Traveling abroad for educational purposes.

Please note that the above mentioned will be effective immediately.

Thank you for your cooperation.

Registration Department Team/ QCHP